



Board Meeting Minutes

Wednesday, November 18, 2020 at 5:30 pm

In Attendance: Robert Best (Chair), Patty Humphrey (Vice-Chair), Barbara Comtois, Remote (Treasurer), Scott Perron (Secretary), Susan Lawton, Kimberly Lavallee, Kyle Fox, Jane Cormier (faculty rep), Cassie Hayes (ex officio).

Call to Order 5:33pm

Pledge of Allegiance (Chairman Best)

Moment of Silence (Chairman Best)

Reading of the [Mission Statement](#) (Chairman Best)

1. **Secretary's Report** (Scott) 5:35pm

[October 21, 2020 Meeting Minutes](#)

- **Motion:** To accept minutes from the 10/21/2020 Board meeting made by Kyle, second by Sue with the minor adjustment to the spelling of Connor MacFarland's name.
- **Roll Call:** Robert; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

2. **Treasurer's Report:** See [here](#). (Barbara) 5:36pm

The budget was originally based on 415 students and was adjusted to reflect current enrollment and the number of grants for the 2021 fiscal year

- **Motion:** To accept the Treasurer's report as submitted by Kim, second by Sue.
- **Roll Call:** Bob; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

3. **Dean's Report:** See [here](#). (Cassie) 5:43pm

1. Dean Hayes introduced Chris Mazzone, the school's Director of Student Services to report on student services activities. Mr

Mazzone reported that he has been getting to know students and parents alike. He reported that he is beginning to make contacts with the Manchester School District and other sending districts. as well as a new district. He talked about restorative behaviors, appropriate consequences, and behavior management.

2. Dean Hayes gave a thank you to Chris Mazzone for all his hard work and hitting the ground running in his first several weeks. The 'thank you' was echoed across the Board.
3. Dean Hayes then introduced Christine Tyrie to give a report on happenings in the building. SAS testing for 6th, 7th, and 8th grades took place recently. Even though attendance was low, scores were high. It was mentioned that college preparation amongst 11th and 12th grade should be top priority right now.
4. Dean Hayes talked about the 'drive by' admissions notarization that happened on November 14th right after the ribbon cutting ceremony. It was discussed whether notarizing the Residency Affidavit was a state requirement or a school requirement. It was decided that notarizing the Residency Affidavit was not a state requirement and that Founders would no longer require that document to be notarized. Proof of residency will still be required.
5. Ms. Forsyth gave a detailed account of what the admissions and fundraising for the past several months, including the annual calendar raffle, reaching out to all parents of new students to see how things were going, passing out flyers around the community, fundraisers, and virtual open houses. Ms. Forsyth also added how for the virtual open house presentations, she shortened them and updated video content.
6. Sue Lawton mentioned that she will reach out to Round Tables to do more videos to include in the virtual open houses. She will invite teachers to update their videos now that we are in the school building.
7. Dean Hayes announced the Students of the Quarter:
 - a. For middle school the student is Bella M.
 - b. For high school the student is Josh M.Dean Hayes will announce the Teacher of the Quarter tomorrow during Round Table.
Dean Hayes reported that 25.8% of students made high honors, 32.2% made honor roll, and 8.2% were honorable mentions.

4. Faculty Representative's Report: See [here](#). (Jane Cormier) 6:53pm
Ms. Cormier was elected as the new Faculty Representative. She mentioned that there will be a suggestion box for teachers to use to

give their opinions either sourced or anonymously.

5. Student Trustee's Report: (Connor MacFarland) 6:47pm

Connor thanked the staff, Board, and teachers for all their hard work overall and how the staff and administration has handled the Coronavirus situation at school. Connor also commended the staff and administration for the increase in donations, increase in students, and the new 6th grade wing opening.

6. Board Business: (Barbara Comtois) 7:03pm

A. Budget Update and Review

1. The amended budget to reflect enrollment and funds was discussed along with the increases in contributions, and the addition of the COVID staff has been very helpful thanks to a donation.

Motion: To replace the original budget with the revised, adjusted budget made by Kim second by Scott.

Roll Call: Robert; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

B. Admissions Policy (second reading) Scott- 7:15pm

Scott reported there were no changes to the policy since the first reading.

Motion: To approve the second reading subject to edit - eliminate the notarizing of the Residency Affidavit made by Kim second by Kyle.

Roll Call: Bob; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

C. Mission Committee Report (Patty Humphrey) 7:23pm

Mrs. Humphrey thanked everyone for sticking with the mission consistently and mentioned that we will follow through on improving the content of Round Table.

7.

A. PTSG Report (Elizabeth Sanville) 7:25pm

a. Mrs. Sanville reported that the PTSG held nominations for leadership positions.

b. It was reported that the Fall festival was a great success with about 180 participants

c. The Chipotle fundraiser was a success raising \$187

- d. The 6th grade tours were successful - thank you to Kim Lavallee
 - e. PTSG purchased a locker that one of the students will paint the PTSG logo on
 - f. Thanksgiving thank you crafts were made for all teachers, staff, and administration
 - g. Movie night was a big success and there will be another one in December or January
- B. Busing Update (Cassie Hayes) 7:31pm
- a. As of 1:45pm today the bus hubs will stay open even with the Manchester School District moving to a fully remote model. The initial information indicated that busing was eliminated. The City of Manchester is continuing with the 4 hubs provided since the beginning of the school year.

8. New Business 7:34pm -No new business

9. Public Comment 7:35pm

Public comments were made by Elizabeth Sanville and Michelle Smith.

10. Non-public session:

Motion: Sue motioned to move to closed session according to RSA 91-A:3, II c, second by Scott

Roll call: Bob; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

Dean Hayes and Chris Mazzone were invited to stay for the non-public session.

Motion: Sue motioned to leave closed session and seal the minutes according to RSA 91-A:3, II c, second by Scott.

Roll call: Bob; yes, Patty; yes, Kim; yes, Barbara; yes, Kyle; yes, Scott; yes, Sue; yes. 7/0/0 - motion passed.

11. Next Meeting: Wednesday, February 17, 2021 at 5:30pm

Public session was adjourned at 7:39pm.

Respectfully submitted by: -Lori Ragas, Clerk of the Board of Trustees